

SPEAKER REQUESTS

Often when you complete a presentation, there is a ripple effect, and someone else will ask you to present somewhere else. Shared Hope requires that all presentation requests come through <http://sharedhope.org/join-the-cause/request-a-speaker/> to insure proper processing and response. The request then comes to our office and is assigned as appropriate according to the requested type of presentation, the Ambassador's experience, and the region of the request, and is based on the availability of an Ambassador to fulfill the request. A requestor may ask for a specific Ambassador, which helps us expedite the request.

- Shared Hope is unable to reimburse volunteers for expenses.
- Shared Hope does not charge a speaker fee for awareness presentations.
- When a speaker request form is filled out, on occasion the hosting organization may offer the Ambassador to pay travel costs.

When a speaker request includes a specific Ambassador's name, we ask you to adhere to the following:

1. Recognize that when you are asked to present as Shared Hope International, Ambassadors are expected to represent only Shared Hope International and not receive donations, speaker requests or display materials for any other organizations they may be affiliated with.
2. When we assign a speaker request to an Ambassador, we provide the contact information and details of the request to the Ambassador asked to fulfill the presentation. An e-mail introduction is also provided from our office to the requestor and the Ambassador to establish the contact is made.
3. When offered travel expenses, Ambassadors may accept monies as a personal transaction between them and their event organizer. Example: a check is made out to the Ambassador personally for the amount agreed upon for travel expenses.
4. Shared Hope gratefully accepts donations in lieu of a speaker fee.

Report ALL events online at : <http://sharedhope.org/event-tracking/>.

If you have questions, please contact the Senior Manager of Training and Promotions at Mikayla@sharedhope.org